

**DIRECTOR'S MEETING
MONDAY, MARCH 24, 2003 - 11:00 A.M.
CONFERENCE ROOM 113**

I. MAYOR

1. Washington Report - March 14, 2003.
2. NEWS RELEASE - RE: Mayor Presents Facts On Storm Sewer Bond Issue - Voters to decide issue May 6th. (See Release)
3. NEWS RELEASE - RE: Alternate Plans Made For Wilderness Park Bridge. (See Release)
4. NEWS RELEASE - RE: Traffic Diverter In Woods Park Neighborhood To Be Removed. (See Release)
5. NEWS RELEASE - RE: Mayor Calls For Erosion Control At Building Sites. (See Release)
6. NEWS RELEASE - RE: Dredging And Construction To Begin At Holmes Lake. (See Release)
7. NEWS RELEASE - RE: Oak Lake Park To Host 4th Of July Celebration - Annual event to include carnival and Saltdogs game. (See Release)
8. NEWS RELEASE - RE: Mayor's Statement Of Support For Troops. (See Release)

II. CITY CLERK

III. CORRESPONDENCE

A. COUNCIL REQUESTS

COUNCIL

1. E-Mail from Susie Witulski forward to Lynn Johnson, Parks & Recreation Director on 2/26/03 - RE: Member of the Beatrice City Council and we are looking at the possibility of an Indoor Playground - What information can you provide me with of the City of Lincoln plans and decisions on Ager Indoor Playground. (See E-Mail)

JONATHAN COOK

1. Request to Public Works & Utilities Department - RE: Dangerous sidewalk at Pocras Park (RFI#87 - 3/10/03). — **1.) SEE RESPONSE FROM HARRY KROOS, PUBLIC WORKS & UTILITIES DEPARTMENT RECEIVED ON RFI#87 - 3/20/03**
2. Request to Public Works & Utilities Department - RE: Some serious traffic congestion problems - 27th Street traffic (RFI#88 - 3/18/03)

JON CAMP

1. **OUTSTANDING** Request to Allan Abbott, Public Works & Utilities Director/ **Lynn Johnson, Parks & Recreation Director** - RE: Bike path tunnels (RFI#78 - 10/02/02). — **1.) SEE RESPONSE FROM ROGER FIGARD, PUBLIC WORKS & UTILITIES DEPARTMENT RECEIVED ON RFI#78 - 10/11/02**
2. **OUTSTANDING** Request to Allan Abbott, Public Works & Utilities Director - RE: 84th Street medians (RFI#82 - 2/24/03)
3. Article from Jon Camp to Council - RE: City could purchase Green's site. (See Article)

ANNETTE McROY

1. **OUTSTANDING** Request to Parks & Recreation Department/ **LES** - RE: Lighting around the "F" Street Recreation Center (RFI#126 - 02/24/03). — **1.) SEE RESPONSE FROM SANDY MYERS, PARKS & RECREATION DEPARTMENT RECEIVED ON RFI#126 - 3/14/03**

COLEEN SENG

1. Request to Police Department - RE: His experience with the Lincoln Police Department that occurred recently (RFI#921 - 03/03/03). — **1.) SEE RESPONSE FROM POLICE CHIEF TOM CASADY RECEIVED ON RFI#921 - 3/20/03**
2. **OUTSTANDING** Request to Public Works & Utilities Department - RE: Sidewalk needs repaired at 1011 N. 78th Street (RFI#922 - 3/10/03)
3. Request to Chief Spadt, Fire Department/Ambulance - RE: The ambulance folks (RFI#923 - 03/19/03)

B. DIRECTORS AND DEPARTMENT HEADS

FINANCE/CITY TREASURER

1. Material from Don Herz, Finance Director & Melinda J. Jones, City Treasurer - RE: Resolution & Finance Department Treasurer Of Lincoln, Nebraska - Investments Purchased March 10 Thru March 14, 2003.

HEALTH DEPARTMENT

1. NEWS RELEASE - RE: Festival To Highlight Healthy Choices, Knowledge. (See Release)

LIBRARY

1. DIRECTOR'S REPORT - Lincoln City Libraries - February 2003 Statistics - Monthly Categorical Report - Fund Balances.

PLANNING

1. Memo from Marvin Krout - RE: Future zoning for churches in Lincoln. (See Memo)

PUBLIC WORKS & UTILITIES DEPARTMENT

1. Public Works & Utilities ADVISORY - RE: 48th Street; Van Dorn to Calvert. (See Advisory)
2. Public Works & Utilities ADVISORY - RE: Rehabilitation Project #701-552 - South Street; 27th Street to 38th Street (See Advisory)

C. MISCELLANEOUS

1. E-Mail from Joe & Sophie O'Donnell - RE: Please vote NO on creating an alley grading district east/west alley North 69th to North 70th X St. to Y St. (See E-Mail)
2. E-Mail from Peter W. Katt to Lin Quenzer - RE: Highlands Fire Station Gravel Parking Lot. (See E-Mail)
3. Letter from Michael J. Carlin, Friends of Wilderness Park - RE: The March 4th Common Meeting - Highway 77 Traffic Analysis and Conceptual Design - for the West Beltway from Van Dorn Street to Saltillo Road appear to be sound & reasonable - this letter is written to highlight several key portions of the report. (See Letter)

4. E-Mail from Edward N. Schnabel - RE: The idea to fill pot holes on “O” Street after it was closed down to one lane. (See E-Mail)
5. Letter from Eugene & Mari Anthes - RE: Alley Grading & Graveling East/West Alley N. 69th to N. 70th Street “X” Street to “Y” Street. (See Letter)
6. E-Mail from Julie Anderson to Doug Schwartz, Public Works & Utilities Department - RE: L-7129 - Lewis Avenue and Manatt Street. (See E-Mail)

IV. DIRECTORS

V. CITY COUNCIL MEMBERS

VI. ADJOURNMENT

**DIRECTOR'S MEETING
MINUTES
MONDAY, MARCH 24, 2003
CONFERENCE ROOM 113**

Council Members Present: Jonathan Cook, Chair; Jon Camp, Vice-Chair; Coleen Seng, Terry Werner, Glenn Friendt, Ken Svoboda.

Council Member Absent: Annette McRoy

Others Present: Mayor Don Wesely, Mark Bowen, Corrie Kielty, Lin Quenzer, Darl Naumann, Mayor's Office; City Clerk, Joan Ross; Dana Roper, City Attorney; Directors and Department Heads; Darrell Podany, Aide to Council Members Camp, Friendt, & Svoboda and Tammy Grammer, City Council Staff.

I. MAYOR

Mayor Don Wesely stated to Council that first off, he would like to 'thank' them for their vote on the Occupation Tax issue, they appreciate the result on it.

Mayor Don Wesely stated to Council the other item that came up over the weekend is the Antelope Valley [inaudible] to try and reconfirm by the terms of our ability to enter into a local on that project. Mayor Wesely commented to Council that was the best decision that they got and much, much appreciated.

Mayor Don Wesely stated to Council that there is a number of water issues that he just wants to quickly walk them through and summarize. Mayor Wesely stated to Council that they're asking citizens for a voluntary compliance with their watering schedules starting April 1st, which will be every other day watering. Mayor Wesely stated to Council that he thinks if people get into the habit and set their sprinklers and just do it right from the beginning, so if they have to go to a mandatory basis they already have it in place. Mayor Wesely stated to Council that as soon as they announced it, they had rain here and snow fall record in Colorado. Mayor Wesely commented to Council that it is just voluntary and so they're hoping this might be helpful.

Mayor Don Wesely stated to Council that they appreciate having on the ballot the Storm Sewer Bond issue, which they did outline for folks last week and indicated that in their packet is a summary of different projects that they're looking at. Mayor Wesely stated to Council that if they have any questions, Nicole Fleck-Tooze would be the person to talk to about it. Mayor Wesely stated to Council that they're hopeful on this proposal.

Mayor Don Wesely stated to Council that they also announced that finally they're moving forward on the Holmes Lake dredging, which they talked about last year that there was some engineering problems at the lake. Mayor Wesely stated to Council that there will be a meeting Thursday night at the Gere Library to talk about it, but he thinks

that it is ready to go forward. [Meeting on March 27th from 7:00 p.m. to 8:30 p.m.] Mayor Wesely stated to Council that if it does go forward, they're going to have a problem out there, which they'll resolve in terms of the 4th of July celebration being held at Oak Lake Park. Mayor Wesely stated to Council that they also announced this last week and commented that they think this project will be a good improvement for Holmes Lake.

Mayor Don Wesely stated to Council that because they haven't had rain for quite a while, they haven't had a problem with runoff, but last week they saw a lot of it. Mayor Wesely stated to Council that as they recall, they passed a Storm Water Ordinance a couple of years ago and indicated that they have had some cooperation, but evidentially some have forgotten about the requirements involved. So, they're working with the building community to try and remind them and get them to again realize that even though it hasn't rained, it can rain at any time and the runoff is a serious problem.

Mayor Don Wesely stated to Council that they also announced that starting today they are going to be closing West "A" Street from Southwest 1st to Southwest 5th Street to work on the bridge there. Mayor Wesely commented to Council that when it is done, it will be great.

1. Washington Report - March 14, 2003. — NO COMMENTS
2. NEWS RELEASE - RE: Mayor Presents Facts On Storm Sewer Bond Issue - Voters to decide issue May 6th. — Mayor Don Wesely mentioned this issue during his comments to Council under "I. Mayor". (See that discussion)
3. NEWS RELEASE - RE: Alternate Plans Made For Wilderness Park Bridge. — NO COMMENTS
4. NEWS RELEASE - RE: Traffic Diverter In Woods Park Neighborhood To Be Removed. — NO COMMENTS
5. NEWS RELEASE - RE: Mayor Calls For Erosion Control At Building Sites. — Mayor Don Wesely mentioned this issue during his comments to Council under "I. Mayor". (See that discussion)
6. NEWS RELEASE - RE: Dredging And Construction To Begin At Holmes Lake. — Mayor Don Wesely mentioned this issue during his comments to Council under "I. Mayor". (See that discussion)

7. NEWS RELEASE - RE: Oak Lake Park To Host 4th Of July Celebration - Annual event to include carnival and Saltdogs game. — Mayor Don Wesely mentioned this issue during his comments to Council under “I. Mayor”. (See that discussion)
8. NEWS RELEASE - RE: Mayor’s Statement Of Support For Troops. — NO COMMENTS

II. CITY CLERK

City Clerk Joan Ross stated to Council that at the very top of their Agenda is the Annual Mayor’s Award of Excellence.

City Clerk Joan Ross stated to Council that in regards to Items 9 & 10 [Approving a Golf License Agreement between the City & Timothy L. Rowland for professional golf services at Pioneers Golf Course & Clubhouse for a period from February 16, 2003 through April 30, 2006; and Approving a Golf License Agreement between the City & Denis M. Vontz for professional golf services at Highlands Golf Course and Clubhouse for a period from February 16, 2003 through April 30, 2006] should she call these two items together or separate. Discussion continued on this issue. Following the discussion, Mr. Cook stated to City Clerk Joan Ross since they’re different people and different golf courses that they should call them separate. City Clerk Joan Ross stated to Mr. Cook okay, she will call these two items separate.

City Clerk Joan Ross stated to Council that in regards to Item 17 [Creating Paving District _____ in W. S. Street, S.W. 23rd Street to S.W. 27th Street, S.W. 27th Street from W. S. Street to W. A Street & assessing the costs thereof against the benefitted property] she wants to point out to them an error on this item. City Clerk Joan Ross stated to Council that it should be ‘Creating Paving District ____ in W. South Street’ instead of ‘Creating Paving District ____ in W. S. Street ...’ and then as you read on the second line it should be ‘S.W. 27th Street from W. South Street’ again and not ‘... W. S. Street’.

City Clerk Joan Ross stated to Council that she made copies of some letters for them, which are probably attached to their Addendum in regards to Items 19 & 20 [Creating Grading District ____ in the east/west alley, N. 69th to N. 70th Streets, X Street to Y Street, & assessing the costs thereof against the benefitted property; and Creating Graveling District ____ in the east/west alley, N. 69th to N. 70th Street, X Street to Y Street, & assessing the costs thereof against the benefitted property]. City Clerk Joan Ross stated to Council that they received some letters from citizens that would be effected by this that are against these districts.

Ms. Seng stated to the Public Works & Utilities Department if they will be sure to have staff at the meeting next week when they have the Public Hearing on these items because they have a little civil war going on over this alley. Nicole Fleck-Tooze stated to Ms. Seng ‘yes’, they’ll have some folks at the meeting for them. Ms. Seng stated to Ms. Tooze okay and ‘thanked’ her.

Mr. Cook stated to Dana Roper that in regards to the advertising with 'S. Street vs. South Street' is this a problem. Dana Roper stated to Mr. Cook 'maybe'. City Clerk Joan Ross stated to Mr. Cook and Mr. Roper that she will go back and take a look at the ad because Teresa [Meier-Brock] just mentioned to her that she made an error on the Agenda. City Clerk Joan Ross stated to Mr. Cook & Mr. Roper that she thinks the ad was correct. Mr. Roper stated to City Clerk Joan Ross if the ad is correct they're okay, but if it's not then they will need to re-advertise it correctly for another week. Mr. Cook stated to Mr. Roper okay. City Clerk Joan Ross stated to Mr. Cook that she will certainly find out. Mr. Cook stated to City Clerk Joan Ross okay.

City Clerk Joan Ross stated to Council that she handed out to them the 'Miscellaneous Referral Sheet' and it's pretty much routine. City Clerk Joan Ross stated to Council that's all she has for them.

III. CORRESPONDENCE

A. COUNCIL REQUESTS

COUNCIL

1. E-Mail from Susie Witulski forward to Lynn Johnson, Parks & Recreation Director on 2/26/03 - RE: Member of the Beatrice City Council and we are looking at the possibility of an Indoor Playground - What information can you provide me with of the City of Lincoln plans and decisions on Ager Indoor Playground. (See E-Mail) — NO COMMENTS

JONATHAN COOK

1. Request to Public Works & Utilities Department - RE: Dangerous sidewalk at Pocras Park (RFI#87 - 3/10/03). — **1.) SEE RESPONSE FROM HARRY KROOS, PUBLIC WORKS & UTILITIES DEPARTMENT RECEIVED ON RFI#87 - 3/20/03.** — NO COMMENTS
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JON CAMP

1. **OUTSTANDING** Request to Allan Abbott, Public Works & Utilities Director/ **Lynn Johnson, Parks & Recreation Director** - RE: Bike path tunnels (RFI#78 - 10/02/02). — **1.) SEE RESPONSE FROM ROGER FIGARD, PUBLIC WORKS & UTILITIES DEPARTMENT RECEIVED ON RFI#78 - 10/11/02.** — NO COMMENTS

2. OUTSTANDING Request to Allan Abbott, Public Works & Utilities Director - RE: 84th Street medians (RFI#82 - 2/24/03). — NO COMMENTS
3. Article from Jon Camp to Council - RE: City could purchase Green's site. (See Article). — NO COMMENTS

ANNETTE McROY

1. OUTSTANDING Request to Parks & Recreation Department/ **LES** - RE: Lighting around the "F" Street Recreation Center (RFI#126 - 02/24/03). — **1.) SEE RESPONSE FROM SANDY MYERS, PARKS & RECREATION DEPARTMENT RECEIVED ON RFI#126 - 3/14/03.** — ANNETTE McROY ABSENT - NO COMMENTS

COLEEN SENG

1. Request to Police Department - RE: His experience with the Lincoln Police Department that occurred recently (RFI#921 - 03/03/03). — **1.) SEE RESPONSE FROM POLICE CHIEF TOM CASADY RECEIVED ON RFI#921 - 3/20/03.** — Ms. Seng 'thanked' Police Chief Tom Casady for talking to the father in regards to this situation. Police Chief Casady stated to Ms. Seng 'sure'.
2. OUTSTANDING Request to Public Works & Utilities Department - RE: Sidewalk needs repaired at 1011 N. 78th Street (RFI#922 - 3/10/03). — NO COMMENTS
3. Request to Chief Spadt, Fire Department/Ambulance - RE: The ambulance folks (RFI#923 - 03/19/03). — Ms. Seng stated that she sent something through for the Fire Department to talk to a lady and asked the Fire Department if they received it. [Assistant Fire Chief Richard Furasek nodded 'yes'] Ms. Seng stated to Assistant Fire Chief Furasek okay. [Note: This was sent through to the Fire Department as RFI#923 and response for it received in the Council Office on March 21st, which will be listed on the Director's Agenda for March 31st]

B. DIRECTORS AND DEPARTMENT HEADS

FINANCE/CITY TREASURER

1. Material from Don Herz, Finance Director & Melinda J. Jones, City Treasurer - RE: Resolution & Finance Department Treasurer Of Lincoln, Nebraska - Investments Purchased March 10 Thru March 14, 2003. — NO COMMENTS

HEALTH DEPARTMENT

1. NEWS RELEASE - RE: Festival To Highlight Healthy Choices, Knowledge. — NO COMMENTS

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1. Memo from Marvin Krout - RE: Future zoning for churches in Lincoln. — NO COMMENTS

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4. E-Mail from Edward N. Schnabel - RE: The idea to fill pot holes on “O” Street after it was closed down to one lane. — Mr. Cook asked the Public Works & Utilities Department to respond to this E-Mail. Nicole Fleck-Tooze stated to Mr. Cook ‘yes’, they can reply to it. Mr. Cook stated to Ms. Tooze okay and asked her to mention that the Council looked at it and referred it to them. Ms. Tooze stated to Mr. Cook okay.
5. Letter from Eugene & Mari Anthes - RE: Alley Grading & Graveling East/West Alley N. 69th to N. 70th Street “X” Street to “Y” Street. — NO COMMENTS
6. E-Mail from Julie Anderson to Doug Schwartz, Public Works & Utilities Department - RE: L-7129 - Lewis Avenue and Manatt Street. — NO COMMENTS

ADDENDUM (For March 24th)

I. MAYOR

1. NEWS RELEASE - RE: Mayor Kicks Off Environmental Awareness Days At Earth Wellness Festival. — NO COMMENTS
2. NEWS RELEASE - RE: Demolition Of Building Delayed Indefinitely. — NO COMMENTS
3. NEWS RELEASE - RE: Bridge Replacement Will Close West “A” Street. — Mayor Don Wesely mentioned this issue earlier during his comments to Council under “I. Mayor”. (See that discussion)
4. NEWS RELEASE - RE: New Personal Computer-Based Emergency Alert System Now Functional - Lincoln recognized as one of the most “Digital Cities” in the country. — NO COMMENTS
5. Response E-Mail from Lin Quenzer to Peter W. Katt - RE: Highlands Fire Station Gravel Parking Lot. — NO COMMENTS

II. CITY CLERK

1. Letter from Robert & Marjorie Shonerd brought into Council Office by City Clerk Joan Ross - RE: Alley grading and gravel assessments from No. 69th to No. 70th Street between “X” & “Y” Streets - 03-43, 03-44. — City Clerk Joan Ross mentioned this letter earlier during her comments to Council under “II. City Clerk”. (See that discussion)

2. Letter from Sophie R. O'Donnell brought into Council Office by City Clerk Joan Ross - RE: Creating an Alley Grading District of East/West Alley North 69th to North 70th X Street to Y Street - 03-43, 03-44. — City Clerk Joan Ross mentioned this letter earlier during her comments to Council under “II. City Clerk”. (See that discussion)
3. Note from Lois Nelson brought into Council Office by City Clerk Joan Ross - RE: Alley Grading District East/West Alley, N. 69th to N. 70th Street, “X” Street to “Y” Street - 03-43, 03-44. — City Clerk Joan Ross mentioned this letter earlier during her comments to Council under “II. City Clerk”. (See that discussion)

III. CORRESPONDENCE

A. COUNCIL REQUESTS - NONE

B. DIRECTORS AND DEPARTMENT HEADS

FINANCE/CITY TREASURER

1. Material from Don Herz, Finance Director & Melinda J. Jones, City Treasurer - RE: Resolution & Finance Department Treasurer Of Lincoln, Nebraska - Investments Purchased March 17 Thru March 21, 2003. — NO COMMENTS

C. MISCELLANEOUS

1. Material & Pictures from Elizabeth Ann Blank - RE: The overpass on “A” Street. (Route slip attached on pictures, so all Council Members can see them) (See Material). — Mr. Cook stated that they have some pictures going around of the overpass. Mr. Cook stated that this is a long hand written letter regarding the overpass at 3rd & “A” Street and there’s a lot of material on it. Mr. Cook asked if somebody could take a look at this material and respond to her concerns about the safety there. Nicole Fleck-Tooze stated to Mr. Cook that they will take a look at it.
2. Response E-Mail from Peter W. Katt to Lin Quenzer - RE: Highlands Fire Station Gravel Parking Lot (Response to Item #5 under “I. Mayor” on the Addendum). — NO COMMENTS

IV. DIRECTORS - NO COMMENTS

V. CITY COUNCIL MEMBERS

TERRY WERNER

Mr. Werner stated that he needs to talk to Bruce Dart after the Director's Meeting today.

COLEEN SENG

Ms. Seng stated that she just wants to say 'thank-you' to Lin Quenzer because by the time something gets to her it's already kind of touchy and so she really appreciates her. Ms. Seng stated to Ms. Quenzer 'thank-you' for all you are doing. Lin Quenzer 'thanked' Ms. Seng.

Ms. Seng stated that she has had many phone calls from the neighbors along the one little alley and she told all of them that she was sure that Public Works would be at the meeting next week to answer their questions. Nicole Fleck-Tooze stated to Ms. Seng 'yes', they will be there.

Ms. Seng asked if anybody found out anything about the smell out at "Pfizer" that she asked about last week. Ms. Seng commented nobody knows anything about it and asked the Health Department if they heard anything about it. Bruce Dart stated to Ms. Seng that they went out there and when they went out there was no odor and no smell. Ms. Seng stated to Mr. Dart okay. Police Chief Casady stated to Ms. Seng that Capital Beach lake is being drained and prepared for dredging and last weekend in particular there was a very rank odor out there after the rain and indicated that's probably what the smell was out there. Ms. Seng 'thanked' everyone.

GLENN FRIENDT

Mr. Friendt stated that he has a RFI (Request For Information) that he will be sending to Police Chief Tom Casady and Allan Abbott that concerns some parking enforcement down in the Haymarket area. Mr. Friendt stated that there is a group from the Haymarket Business Association that wants him to get this information for them. Mr. Friendt stated to Police Chief Casady and Allan Abbott that before they do anything on it, he would like to talk with them about it, so he doesn't have them do things that they don't need to do.

Mr. Friendt stated to Bruce Dart that he received a long hand written missive about dog leavings. Bruce Dart stated to Mr. Friendt that he got it. Mr. Friendt stated to Mr. Dart okay and stated that since this person made some claims against individuals, he decided to just directly send it to him instead of broadcasting it. Mr. Dart 'thanked' Mr. Friendt and stated that they will respond to it. Mr. Friendt 'thanked' Bruce Dart.

JONATHAN COOK - NO COMMENTS

JON CAMP

Mr. Camp 'thanked' the Public Works & Utilities Department for filling up the pot holes in Tierra. Mr. Camp stated to Public Works that was quick and he appreciates it.

Mr. Camp stated that they got a letter the other day and commented that this might be Bruce's [Dart] deal for Animal Control regarding the signs that they can put out. Mr. Camp stated to Mr. Dart that he doesn't know if the message got back to him that Colonial Hills would like them in parks and he thinks it makes sense to put them on those 'Neighborhood Watch' sign posts. Mr. Dart stated to Mr. Camp 'yes', it did. Mr. Dart stated to Mr. Camp that's actually how they are planning to deal with it. Mr. Camp stated to Mr. Dart that he was at the Colonial Hills Neighborhood Association Meeting the other night and commented that they probably collected 50 lbs. of dog leavings. Mr. Dart stated to Mr. Camp that they have been talking about the incidents in the parks and so they plan on having both neighborhoods and parks covered. Mr. Camp stated to Mr. Dart okay and 'thanked' him.

Mr. Cook stated to Bruce Dart on that same subject, he sent a message back to Jim [Weverka] that the wording of the sign issue is still something. Mr. Cook stated that he knows it has a picture of a dog and commented the law is just about dogs, right. Mr. Dart stated to Mr. Cook 'yes', basically that's the way it is written right now and indicated that they can clarify it, they can word it in ways that it is clear to everyone. Discussion continued with Council and Bruce Dart on this issue with comments from the Council.

ANNETTE McROY - ABSENT

KEN SVOBODA - NO COMMENTS

VI. MEETING ADJOURNED - Approximately at 11:21 a.m.

dm032403/tjg